

EDUCATION DEPARTMENT, CHANDIGARH ADMINISTRATION
1st Floor, Additional Deluxe Building, Sector-9-D, Chandigarh

RECRUITMENT NOTICE FOR THE POSTS OF SPECIAL EDUCATORS (JBT'S & TGT'S)

Advertisement No.02/2023

Dated: 15.09.2023

IMPORTANT NOTE: Only online application will be accepted. Application received through any other mode shall stand rejected automatically.

The opening date and closing date for receipt of online application are as under:

IMPORTANT DATES:

Opening date of Application : 20.09.2023 from 11.00 AM onwards
Closing date of Application : 12.10.2023 upto 05.00 PM
Last date to deposit the fees : 16.10.2023 upto 02.00PM

Candidates are required to click "Recruitments" on the website i.e. <https://www.chdeducation.gov.in/> to submit the application.

Education Department, Chandigarh Administration invites online applications from eligible candidates to fill up following posts of Special Educators on regular basis as per following details:-

Sr. no	Name of the Post	General	OBC	SC	EWS	Total Post	Horizontal Reservation	
							PwD**	ESM **
1.	Special Educator (TGT)	22	13	9	5	49	*OH-1 *VH-1	5
2.	Special Educator (JBT)	23	12	8	4	47	*HH-1 *Others-1	4

* Reservation for benchmark disabilities as defined in area of Education (teaching) vide Gazette of India, Ministry of Social Justice, and Empowerment (Department of Empowerment of Persons with Disabilities (Divyangjan) notification no.38-16/2020-DD-III dated 04th January 2021 will be followed.

** Candidates appointed against PWD & ESM quota will consume the posts from the respective category to which they belong i.e. GEN/SC/OBC

❖ Instructions regarding reservation of SC/OBC category issued by the Govt. of India & Department of Personnel Chandigarh Administration will be followed. Copy of instructions is available on Website <https://www.chdeducation.gov.in/>. Under OBC category, candidates of those castes will be given benefits which are included in Union Territory, Chandigarh list.

PAY SCALE:

The Pay scale for the post of Special Educator (TGT) is Rs.9300-34800+Grade Pay Rs.4600 and for the post of Special Educator (JBT) is Rs.9300-34800+Grade Pay Rs.4200 notified by Chandigarh Administration, Finance Department (Accounts Branch) vide notification no. 7000/15/8-F&PO(7)/2023/4354 dated 29.02.2023.

- Applications can be submitted only 'ONLINE' from 20.09.2023 (11.00 AM onwards) to 12.10.2023 (upto 5.00 PM) with non-refundable fee of Rs. 1000/- (Rs. 500/- in case of SC candidates). However, last date to deposit the fee is 16.10.2023 (upto 02.00 PM). Persons with disability are exempted for payment of fee as per instructions issued by Govt. of India.
- Candidates are required to click "Recruitments" on the website i.e. <https://www.chdeducation.gov.in/> to submit the application.
- Merit list for selection will be prepared on the basis of total marks obtained in Objective Type Test. One objective type tests of 150 Marks will be conducted. Qualifying marks for test will be 40% for all candidates. No interview will be conducted.
- All the notices and updates will be uploaded on the website <https://www.chdeducation.gov.in/>. As such, candidates are advised to visit the website on regular basis.
- The number of vacancies advertised may vary as per requirement.

Details regarding qualifications, age, selection criteria, procedure for online submission of applications, mode of payment of fee, general instructions and other details are available on the website i.e. <https://www.chdeducation.gov.in/>.

Director School Education,
Chandigarh Administration.

EDUCATION DEPARTMENT, CHANDIGARH ADMINISTRATION
4th Floor, Additional Deluxe Building, Sector-9-D, Chandigarh

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1. ESSENTIAL QUALIFICATIONS FOR THE POST OF Special Educator (TGT)

- (A) (i) Graduation from a recognized university with at least 50% marks in aggregate.
(ii) Bachelor of Education Degree (Special Education) recognized by RCI with at least 50% marks in aggregate and valid registration with RCI.

OR

- (B) (i) Graduation from a recognized university with at least 50% marks in aggregate.
(ii) Bachelor of Education Degree with two year Diploma (Special Education) or its equivalent recognized by RCI with at least 50% marks in aggregate and valid registration with RCI.

OR

- (C) (i) Graduation from a recognized university with at least 50% marks in aggregate.
(ii) Bachelor of Education Degree with Post Graduate Professional Diploma (Special Education) or its equivalent recognized by RCI with at least 50% marks in aggregate and valid registration with RCI.

ESSENTIAL QUALIFICATIONS FOR THE POST OF Special Educator (JBT)

The candidate should possess the essential qualification as on the Closing date of submission of application.

- (i) Graduation or its equivalent from a recognised University
(ii) Two years Diploma (Special Education) or its equivalent recognized by RCI with at least 50% marks in aggregate and valid registration with RCI.

In view of the DOPT letter of 25.11.2019 candidate shall fulfil the condition regarding ICT as under for the post of Special Educator (TGT) and Special Educator (JBT):

"Certificate of ICT skill course i.e. course on computer concepts (CCC) 80 hours from a Govt. recognized institutions OR a reputed institution which is an ISO 9001 certified OR Department of Electronics Accreditation of Computer Course (DOEACC) of Govt. of India OR from NIELIT and its authorized institutions at the time of their appointment."

This condition must be satisfied before issuing of appointment letter.

2. SCHEME OF EXAMINATION (Special Educator-TGT and Special Educator-JBT):

- a) Merit list for selection will be prepared on the basis of total marks obtained in Objective Type test. One objective type test of 150 Marks will be conducted. Qualifying marks for test will be 40% for all candidates. No interview will be conducted.
- b) Written test consisting of Multiple choice questions will be conducted as under:

Total no. of questions : 150		
Total marks : 150		
Time : 2 hours 30 minutes		
Sr. No.	Details	No. of MCQs
1	General Awareness and Reasoning	15 questions
2	Teaching Aptitude and Methodology	15 questions
3	Information & Communication Technology (ICT), Arithmetical and Numerical Ability	15 questions
4	Knowledge of Hindi Languages	10 questions
5	Knowledge of Punjabi Languages	10 questions
6	Knowledge of English Languages	10 questions
7	Questions relating to Special Education including questions on inclusive teaching methodology*	75 questions

Note:

- a) Minimum qualifying marks will be 40%.
- b) Negative marking will be applicable and deduction of 0.25 marks will be made for each wrong answer.
- c) *Difficulty level of questions relating to Special Education will be as per essential qualification prescribed for the post.
- d) In case two or more candidates are having same marks in written test for the post of Special Educators (TGT) then a candidate having higher marks in B.Ed (Special Education) or PG professional diploma (Special Education) OR two years diploma (Special Education) will rank higher in the merit. However, for the post of Special Educator (JBT), candidate having higher marks in 2 years diploma (Special Education) will rank higher in the merit.
- e) The examination questions will be bilingual (English & Hindi) except for the Language papers which would be in the concerned Language only. However, paper will be set in English and Punjabi language also for those candidates who will submit their option for Punjabi medium at the time of filling up of online application Form.

3. SELECTION PROCEDURE

- i. All the candidates who will submit ONLINE application along with requisite fees on or before the closing date will be issued admit card to appear in the written test without checking the eligibility conditions.
- ii. After the conduct of written test, answer key will be uploaded on the website as per schedule for submission of objections by the candidates.
- iii. Marks obtained by the candidates in written test will be uploaded on the website.

- iv. Merit list prepared on the basis of marks in written test will be uploaded on the website and on the basis of said merit; candidates will be called for scrutiny of original document and checking of eligibility conditions. (To be read along with point V).
- v. In the first round, candidates to be called for scrutiny of original documents under each category will be 1.5 time (one and half time the number of posts under each category).
- vi. **Final merit list for selection will be released after checking of eligibility conditions and ICT skill training certificates.**
- vii. Provisional Appointment letters will be issued to the selected candidates after checking/verification of eligibility conditions/verification of all documents including ICT skill training certificate.

4. AGE LIMIT/ AGE RELAXATION

Upto 37 years. Age is to be calculated as on 01-01-2023.

- i. SC/OBC/ESM/PwD or any other category candidates will be given age relaxation as per the instructions issued by Govt. of India & Department of Personnel Chandigarh Administration. Under OBC category, candidates of those castes will be given benefits which are included in Union Territory, Chandigarh list.
- ii. Contract Teachers, Guest Teachers and Teachers/Resource Teachers under Samagra Shiksha working in Govt. Schools of Chandigarh will be given age relaxation equal to the period rounded to nearby month they worked in Govt. Schools under Chandigarh Administration. This relaxation will be applicable to the above category of teachers who are working in Education Department Chandigarh/Samagra Shiksha Chandigarh on closing date for submission of application for the post of Special Educators (TGT & JBT)
- iii. Age relaxation to other categories will be given as per instructions of Government of India. No candidate will be accorded age relaxation and benefit of reservation unless he/she attaches the requisite certificate issued by competent authority at the time of document verification.

5. PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

1. Applications can be submitted only 'ONLINE' from 20.09.2023 (11.00 AM onwards) to 12.10.2023 (upto 05.00 PM) on the website link i.e. Website <https://www.chdeducation.gov.in/>. Last date to deposit the fee is 16.10.2023 (upto 02.00 PM). No other means/mode of submission of applications will be accepted under any circumstances.
2. Application fee (non-refundable) amounting to Rs. 1000/- (Rs. 500/- in case of SC) will be accepted through online mode upto 16.10.2023 (upto 02.00 PM). PwD are exempted for payment of application fees as per the instructions issued by Govt.

of India. Detailed instructions for submission of online applications and deposits of fee are available on the website <https://www.chdeducation.gov.in/>.

3. Education department, Chandigarh will accept fee through ON-LINE mode only. Fee submitted by any other mode will not be accepted.
4. The application fee paid by the candidates whose application is incomplete or those who have not submitted their application or whose application is rejected, will not be refunded.
5. After submission of online application, registration form will be generated. Candidate has to take out two printouts of the registration form and the same has to be brought on the date of verification of documents (if name exists in Merit list) along with original and photo copy of all documents. No documents/certificates and application forms are required to be sent to Education Department, Chandigarh by post.
6. Biometric verification may be carried out at the examination centre and at the time of joining of the applicant.
7. Candidates are advised not to disclose password to anybody.
8. For assistance in submission of online application and any clarifications, candidates can contact helpline. Details regarding helpline will be available from the start of date of submission of application i.e. 20.09.2023 at <https://www.chdeducation.gov.in/>
9. All the notices and updates will be uploaded on the website i.e. <https://www.chdeducation.gov.in/>. As such, candidates are advised to visit the site on regular basis and login their accounts for notices/ updates. No separate individual intimation through post/ email/ SMS will be sent.
10. Before applying for the post of Special Educator, candidate must ensure that he/she fulfils all the eligibility conditions mentioned in the advertisement. Eligibility regarding qualification will be checked with reference to closing date for submission of applications.

Note:

1. All the candidates who will submit complete online application (alongwith photograph and scanned signatures) on or before closing date along with requisite fee will be issued admit cards to appear in written test without checking eligibility conditions. Eligibility of the candidates will be checked after declaration of result of written test as per details mentioned under selection procedure. Simply appearing in the written test does not give any right to the candidate for appointment.
2. Examination centres for written test will be notified at the time of downloading of admit card-cum-Roll No. slip. The candidates will report at the examination centre one and half hour before the scheduled time along with admit card-cum-Roll No. slip, latest photograph and ID proof.
3. Request for change of Examination Date, Exam Time, Examination centre and shift will not be entertained under any circumstances.
4. Selection will be made purely on the basis of merit in written test subject to fulfilment of eligibility conditions and simply appearing in the written test does

not give any right to the candidate for appointment. As such, candidates are advised to ensure that they fulfill eligibility conditions for the post applied.

6. SCHEDULE FOR DISPLAY OF LISTS AND CONDUCT OF WRITTEN TEST

ACTIVITY	DATE AND TIME
Online Filling and submission of applications.	20.09.2023 (11.00 AM onwards)
Last date for closing of online application	12.10.2023 upto 05.00 PM
Last date for deposit of application fee	16.10.2023 upto 02.00 PM
Display of "fee confirmation list" of candidates who submitted application and fee within scheduled date.	25.10.2023

7. GENERAL INSTRUCTIONS

- i. The number of vacancies advertised may vary as per requirement.
- ii. The candidates applying for the posts of Special Educator should ensure that they fulfil the eligibility conditions as per details mentioned in the advertisement. Their candidature will be provisional at all the stages of recruitment process i.e. Acceptance of online applications, issue of admit cards and scrutiny of original documents.
- iii. List of shortlisted candidates for document verification along with schedule will be uploaded on the website. Eligibility status will be uploaded on the website in respect of those candidates who are called for scrutiny of original documents.
- iv. Mere issue of Admit Card or appearing in the written test or scrutiny of original documents does not imply that candidate is eligible for the post of Special Educator. In case, any information is found wrong at any stage even after joining, the candidature will be cancelled without any notice. Admission to all stages of recruitment process shall be purely provisional, subject to the candidates satisfying the prescribed eligibility conditions.
- v. Documents for claiming benefit of reserved category should be obtained from competent authority not less than Deputy Commissioner / Additional Deputy Commissioner/SDM/District Sainik Welfare Board/ Chief Medical Officer.
- vi. Syllabus for written objective type test will be uploaded on website <https://www.chdeducation.gov.in/> later on.
- vii. Education Department, Chandigarh reserve the right to cancel entire process of examination due to the administrative reason(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by Education Department, Chandigarh. The department also reserves the right to cancel or set up a new examination centre and direct the candidates to appear at that examination centre if required.
- viii. The number of vacancies is provisional and subject to change. In the event of cancellation of notified vacancies, the examination fee paid by the candidates will not be refunded.
- ix. The candidates are advised to ensure that photograph affixed by them on the application form is latest. It is also be ensured that signatures have been affixed at appropriate place.

- x. The decision of Education Department, Chandigarh about the mode of selection to the post and eligibility conditions of applicant shall be final and binding. No correspondence will be entertained in this regard. The number of posts to be filled up may vary at any stage.
- xi. Benefit of reservation to EWS, EMS and PwD candidates will be given as per Govt. of India & Department of Personnel Chandigarh Administration instructions/guidelines.



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